



Please use this form to request a domestic (U.S.) currency wire transfer from your taxable non-retirement Brokerage Account. Third-party wires or international wires are not permitted. Brokerage Retirement Accounts should use an IRA Distribution form. Notary is required for all 1) standing instructions, 2) requests greater than \$250,000, or 3) escrow wires.

Managed account wires may require additional processing time if there is a need to liquidate some holdings in order to meet the disbursement request. For self-directed accounts, processing may take up to one day from date of receipt, as the Wire cutoff time is 1:30 PM ET. It may take one business day for funds to arrive at the receiving bank. Incomplete forms may create a delay in processing.

Questions? Please call a TIAA Brokerage representative at 800-842-2252, weekdays, 8 a.m. - 7 p.m. (ET).

Please complete this section in its entirety as all fields are required in order to process this request. Fields marked with \* are mandatory.

Requests for \$250,000 and over, and/or, to retain these instructions for future use requires a notary.

Self-Directed Accounts are charged a \$25 fee. The fee is waived for Managed Accounts. Please note that the receiving bank may charge a fee.

The option to keep an account open after a full disbursement is only available to self-directed accounts. Managed accounts must maintain a minimum of \$50,000 in the account in order to remain active.

**STEP 1: BROKERAGE ACCOUNT INFORMATION (REQUIRED)**

Brokerage Account Number\*

Primary Account Owner Name(s)\*

Secondary Account Owner Name(s)\*

Amount (Either enter an amount or select the checkbox below for full balance)\*

\$

Select here if you wish for us to send your full account balance.  
*(We will close your account unless you select keep account open)*

Keep my account open after transferring full balance

Complete this section if you wish to retain these instructions for future use. Escrow/Mortgage wires are not eligible. A notary is required to add standing instructions.

**STEP 2: RETAIN INSTRUCTIONS FOR FUTURE USE**

Standing Instructions for Future Use





If your bank uses a correspondent or intermediary bank to process its wires, enter that information in the correspondent bank fields. If your bank receives wires directly, leave the correspondent fields blank. Contact your receiving bank to verify the routing number or ABA that is used to receive wired funds.

**STEP 3: WIRE INSTRUCTIONS (\$25.00 WIRE FEE MAY BE ASSESSED)**

**Standard and Two Bank Wires**

Receiving Bank Name*	Receiving Bank ABA/Routing Number*
<input type="text"/>	<input type="text"/>

Receiving Bank Address\*

Receiving Bank Account Registration/Owner's Name(s)*	Receiving Bank Account Number*
<input type="text"/>	<input type="text"/>

Receiving Bank Account Owner's Address\*

Correspondent (Intermediary) Bank Name (if applicable)	Correspondent Bank ABA/Routing Number (if applicable)
<input type="text"/>	<input type="text"/>

Correspondent (Intermediary) Bank Address

**Escrow/Mortgage Company Wire**

Receiving Bank Name*	Receiving Bank ABA/Routing Number*
<input type="text"/>	<input type="text"/>

Receiving Bank Address\*

Escrow/Mortgage Company Name\*

Escrow/Mortgage Company Address\*

Escrow/Mortgage Company Bank Account Number*	Escrow Transaction Number/ Mortgage File/Reference/Loan Number*
<input type="text"/>	<input type="text"/>

Client, Buyer, Seller, Full Name(s) on Receiving Escrow/Mortgage Account\*

Escrow/Mortgage wires are only permitted if the transaction is for the account owner(s) or trustee(s). All wires to a escrow/mortgage company require a notary.





**NOTE:** All owner(s)/ trustee(s) of the Brokerage Account must sign and date this form.

**Notary is required if:** the request is a standing instruction; the wire amount is greater than \$250,000; or the request is for your escrow/real estate transaction.

**STEP 4: AGREEMENT AND SIGNATURE (REQUIRED)**

By signing below, you authorize Pershing LLC (Pershing) through TIAA-CREF Individual & Institutional Services, LLC (TIAA) to act on all instructions provided in this form and certify that all information provided is complete and accurate. You agree that any standing instructions provided will remain in full force and effect until Pershing and TIAA have received notification from me (or us) of its termination in such time and in such manner to afford Pershing and TIAA a reasonable opportunity to act upon it.

I understand that Pershing and TIAA do not provide tax or legal advice. I hereby indemnify and hold harmless Pershing and TIAA and their respective affiliates for any consequences of this disbursement request. Pershing and TIAA may rely on my certification without further investigation or inquiry and shall not be liable for any misrepresentation of fact.

1. Signature\* Today's Date (mm/dd/yyyy)\*  
  /  / 20

Print Name

2. Signature Today's Date (mm/dd/yyyy)  
  /  / 20

Print Name

3. Signature Today's Date (mm/dd/yyyy)  
  /  / 20

Print Name

4. Signature Today's Date (mm/dd/yyyy)  
  /  / 20

Print Name



This section must be completed by a Notary Public. TIAA accepts online notarization. You may notarize your documents online by visiting [www.Notarize.com/TIAA](http://www.Notarize.com/TIAA). Notarize.com is a third-party vendor that charges a fee for each notary transaction. If you reside outside the United States, you can go to a U.S. Embassy/U.S. Consulate or U.S. Bank Branch to obtain a Notary Public's signature.

**NOTE:** A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

**5. NOTARY PUBLIC CERTIFICATION (IF REQUIRED, SEE ABOVE)**

State  County  Notary Expiration Date (mm/dd/yyyy)  /  / 20

On the date noted below the subscriber known to me to be the person described in and who executed the foregoing instrument and he/she acknowledged to me that he/she executed the same.

Notary Public's Signature

In this space, the Notary Public must provide his/her notarial number and the date the appointment expires.

Today's Date (mm/dd/yyyy)  /  / 20

**FOR NOTARY PUBLICS IN FLORIDA**

The foregoing instrument was acknowledged before me, by means of:

Physical presence  Online notarization

Please return ALL numbered pages, including any pages you did not need to complete.

**OPTIONS TO RETURN COMPLETED FORM(S)**

**OPTION 1: Use the TIAA mobile app to quickly upload your completed document(s). It's as simple as taking a picture.** Haven't downloaded the TIAA mobile app? Get it today in the **App Store** or **Google Play**.

- Tap the **Message Center** icon in the upper-right corner of your main screen.
- Go to the **Files** tab, select **Upload** and then follow the instructions.

**OPTION 2: If you are using your personal computer, here's what you'll need to do to upload your completed document(s):**

- Log in to your **TIAA.org** account and select the **Actions** tab.
- Choose **Upload document(s)** from the options presented.
- Select **Upload Files** and follow the step-by-step instructions.

**OPTION 3: If you prefer to fax or mail this form, use the information provided below:**

**FAX:**  
**800-914-8922** (within U.S.)

**STANDARD MAIL:**  
 TIAA  
 P.O. Box 1280  
 Charlotte, NC 28201-1280

**OVERNIGHT DELIVERY:**  
 TIAA  
 8500 Andrew Carnegie Blvd.  
 Charlotte, NC 28262

